Financial Services Regulatory Authority of Ontario

Ontario

Request for Licensee Information from FSRA

What you need to know before completing this Form

- Visit the Online Services Portal to submit your request and pay the fee.
- Fee for each request: $25. Please note, fees are subject to change. FSRA will not process incomplete forms. Refunds will not be issued for incomplete requests.
- If you are requesting a letter for multiple licences, a separate request must be submitted for each licence number.
- FSRA will process requests received by the licensee directly or an authorized officer of the company, firm or brokerage sponsoring their licence.
- For brokerages, corporations or partnerships, the request must be submitted by a Director, Officer or Partner, or an authorized officer of the company sponsoring their licence.
- Requests from a third party must be accompanied by written authorization from the licensee.
- If you do not have written authorization from the licensee, you may wish to submit a Freedom of Information request. Further information is available on the FSRA website.

Type of document being requested

◯ **Letter of History:** A letter confirming your licensing history only.

◯ **Reciprocity Letter:** A letter providing your licensing and enforcement history to another regulator. Please note this letter is sent to the other regulator directly. You will not receive a copy.

◯ **Certificate of Authority:** An official certificate to confirm whether you are currently licensed by FSRA.

Licensee information:

Last Name	First Name	Middle Name	Date of Birth (yyyy-mm-dd)
Corporation, Partnership or Company name (if applicable)			Licence Number

Licence Type:

◯ Mortgage Agent
◯ Mortgage Broker/Principal Broker
◯ Mortgage Brokerage
◯ Mortgage Administrator
◯ Insurance Agent
◯ Insurance Adjuster
◯ Corporate/Partnership Insurance Adjuster
◯ Corporate/Partnership Insurance Agency

Requestor Information

Requestor name	Requestor signature	Date (yyyy-mm-dd)
Requestor Email	Name of Regulator (only for Reciprocity Letter)	

Print Form Clear Form Save Form

© King's Printer for Ontario